

ONLINE REGISTRATION – ST. PATRICK SCHOOL
FREQUENTLY ASKED QUESTIONS (FAQ)

- ***How will online registration help our family, the school administration, and the PTO?***

You no longer have to 1) write your name and contact information on dozens of forms, 2) wait for your registration packet before you can start, 3) keep track of so much paper, or 4) visit so many tables on Registration Day. The school saves on paper, copying, and labor.

Online registration eliminates most of the manual data entry, and it cuts down on spelling and numeric errors because everything is recorded exactly as you entered it. Teachers, room parents, and stewardship parents get class e-mail address lists automatically. PTO committee chairs know right away who all their volunteers are and how to contact them.

- ***Does online registration mean we don't come to Registration Day at school on Thursday, August 7?***

You'll still come to registration in the gym to pay your book, cafeteria, and bus bills, visit your children's classrooms, sign up for volunteer dates, pick up supply packets, purchase Spirit Wear or uniforms, and catch up with other families and faculty after the summer.

For 2008-09, "Online registration" is primarily focused on "Online school stewardship enrollment [time and talent only]," including but not limited to PTO involvement.

- ***So do I go to the St. Patrick Web site and download my registration forms?***

The Web address <https://www.avolutia.com/school/default.asp> is a dedicated site for online school registration, and is separate from the St. Patrick Web site. In the same way as your online stewardship re-enrollment for the parish, you make your selections online and they're recorded by the program, so you don't have to fill out a paper form.

- ***Does our family have to carry out online registration before Registration Day?***

Yes. For online registration to fully benefit our school office staff, PTO committee chairs (including Room Parent and Student Stewardship Parent coordinators), technology staff, and faculty, we need all families to input their information prior to Registration Day.

You can do it at your leisure anytime between July 17 and August 7. If you can't finish at one sitting, you can log in again later and continue where you left off. We have team members available for you to contact if you have questions or need assistance.

- ***What user ID and password will I use?***

Your user ID and password are enclosed in this packet.

Note: if you went through the BRIDGE online stewardship re-enrollment process in January or February of this year, your user ID and password are the same as you used before.

- ***How do we show that we've completed the online registration process when we arrive for Registration Day?***

When you've completed the online registration process, you'll reach a screen with a printable summary page. This is your record of having completed the process online.

Print this page and bring it with you on Registration Day. Present it at the door, and your family's name will be entered into a drawing for a \$50 Target gift card.

(Please also see page 2 on reverse side)

